

List Views in AVBS

AVBS User Guide – Health Care Provider and Provincial Operations

As of February 15th, 2022

Pharmacy Staff: For any guidance and/or technical support, please contact:

 1-844-705-1265

 AlbertaVaccineBookingSystemSupport@gov.ab.ca

Privacy Policy

The appropriate collection, use and disclosure of an Albertan's personal health information is the requirement of Alberta's Health Information Act and FOIP Act.



Whenever you see this icon, please ensure that you collect verbal consent from the Albertan for disclosure of their personal health information.



Whenever you see this icon, please ensure that you are correctly entering the information provided by the Albertan (e.g., legal first name, legal last name, Alberta PHN). The search may result in many records containing sensitive information like PI/PHI.

It is your responsibility to access only those records that are necessary to perform your duties. All access is monitored and recorded for compliance and audit purposes.



Whenever you see this icon, please pay attention to the action that is being performed. It is important you follow these instructions.



Please note that following practices are prohibited and against the code of conduct related to the handling of sensitive information (PI/PHI) **unless your role authorizes you to do so:**

- Saving lists locally on computer
- Saving lists on other storage media
- Printing lists
- Taking pictures
- Taking screenshots

Public Health Console List Views: Overview

Objectives: To navigate to different list views within the Public Health Console

AVBS Role: Pharmacies and Provincial Operations

Pre-Requisite: Your user account should have been created in AVBS and you should have received an email with the Salesforce URL to be able to access AVBS

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Overview of List Views in Pharmacy Console

The **Pharmacy Console** app within AVBS provides you with access to different list views, including the following:

Profiles

- All Pharmacy Profiles

Appointments

- All Appointments
- Appointments in next 5 days
- Last Minute Appointments
- Last Minute Cancellations
- Patients with Appointments Today
- Patients with Appointments Tomorrow
- Recently Viewed
- Today's Appointments
- Tomorrow's Appointments

These lists of records are **in-built Salesforce views** and are different from **custom-built reports**. All of these lists can be filtered by different parameters and viewed in a printable format for printing or saving as a PDF in your local machine.

Navigating to List Views in Pharmacy console

To navigate to Appointment list views, follow the steps below:

1 Click on the **Appointments** Tab on the Homepage

*You will be defaulted to the **Recently Viewed** List.*

2 Click the **drop-down** arrow and select the Appointment list you want to view:

- All Appointments
- Appointments in next 5 days
- Last Minute Appointments
- Last Minute Cancellations
- Patients with Appointments Today
- Patients with Appointments Tomorrow
- Recently Viewed
- Today's Appointments
- Tomorrow's Appointments

The screenshot shows the Pharmacy Console interface. The 'Appointments' tab is selected in the top navigation bar. A dropdown menu is open, showing various list view options. The 'Recently Viewed' option is selected and highlighted. The main content area displays a table of appointments with columns for 'Location' and 'Start Date'. The table contains 14 rows of data, including patient names and appointment details.

	Location	Start Date
1	11 AVENUE GUARDIAN DRUGS	2022-03-18, 10:20 AM
2	11 AVENUE GUARDIAN DRUGS	2022-03-18, 10:00 AM
3	11 AVENUE GUARDIAN DRUGS	2022-03-18, 10:00 AM
4	11 AVENUE GUARDIAN DRUGS	2022-03-20, 9:30 AM
5	11 AVENUE GUARDIAN DRUGS	2022-03-19, 7:00 AM
6	11 AVENUE GUARDIAN DRUGS	2022-03-19, 5:20 AM
7	11 AVENUE GUARDIAN DRUGS	2022-03-18, 11:00 AM
8	11 AVENUE GUARDIAN DRUGS	2022-03-18, 10:40 AM
9	11 AVENUE GUARDIAN DRUGS	2022-03-18, 10:20 AM
10	11 AVENUE GUARDIAN DRUGS	2022-03-15, 10:00 AM
11	11 AVENUE GUARDIAN DRUGS	2022-03-11, 1:30 PM
12	11 AVENUE GUARDIAN DRUGS	2022-03-11, 11:30 AM
13	11 AVENUE GUARDIAN DRUGS	2022-03-11, 10:00 AM
14	11 AVENUE GUARDIAN DRUGS	2022-03-11, 1:30 PM

Appointments Available in List View (Continued)



Confirmed Appointments

List of all confirmed appointments in AVBS system along with their details, such as **Appointment Code, Patient, Status, Location, Address View, Subject, Start Date, Record Type, and Care Program.**

3 items • Sorted by Appointment Code • Filtered by All appointments - Status, Record Type • Updated a few seconds ago

Appointment Code	Patient	Status	Location	Address View	Subject	Start Date	Record Type	Care Program
SGI-0000000032	Test User	Confirmed	Edmonton Clinic	102-10205 101 ST NW EDMONTON AB TSJ 0K3	COVID-19 Test - April 14, 2021 07:30 AM - Test User	2021-04-14, 7:30 AM	Appointment	
SGI-0000000034	Test Appointment2	Confirmed	Edmonton Clinic	102-10205 101 ST NW EDMONTON AB TSJ 0K3	COVID-19 Test - April 15, 2021 10:45 AM - Test Appointment2	2021-04-15, 10:45 AM	Appointment	
SGI-0000000042	Bhavya Mohan	Confirmed	Edmonton Clinic	102-10205 101 ST NW EDMONTON AB	COVID-19 Test - April 16, 2021 10:55 AM - Bhavya Mohan	2021-04-16, 12:55 PM	Appointment	



Today's Appointments

List of today's appointments in the AVBS system along with their details, such as **Appointment Code, Patient, Status, Location, Address View, Subject, Start Date, Record Type, and Care Program.**

13 items • Sorted by Appointment Code • Filtered by All appointments - Start Date, Record Type • Updated a few seconds ago

Appointment Code	Patient	Status	Location	Address View	Subject	Start Date	Record Type	Care Program
SGI-0000000361	test AstraZenec...	Deferred	CALGARY CO...	8818 MACLEO... CALGARY AB T2H0M4	COVID-19 Vacc...	2021-05-28, 10...	Appointment	00002436
SGI-0000000393	Test Test948	Cancelled	CALGARY CO...	8818 MACLEO... CALGARY AB T2H0M4	COVID-19 Vacc...	2021-05-28, 10...	Appointment	00002481



Recently Viewed:

List of recently viewed profiles in AVBS and their information, such as **Profile Name, Health Card Number, Registration Confirmation Number, Birthdate, Potential Duplicate, Email, Mobile Number, and Preferred Communication Channel.** This list includes all records that have a Profile (e.g. Vaccination Sites and Albertans).

4 items • Updated a few seconds ago

Profile Name	Health Card Number	Registration Confirmation Number	Birthdate	Potential Duplicate	Email	Mobile	Preferred Communication Channel
Mary White	R-6RG8HYCW		1929-05-10	<input type="checkbox"/>	marysmith@training.ca		Email
Snow White	R-MK5CS8NA		1920-05-04	<input type="checkbox"/>	snowwhite@sevendwarfs.ca	(514) 123-4567	SMS
Jane Smith	R-95V5NW32		1921-04-13	<input type="checkbox"/>	mgauron@deloitte.ca		Email
Jane Smith	R-2EFZ72T		1965-05-23	<input type="checkbox"/>	mgauron@deloitte.ca		Email

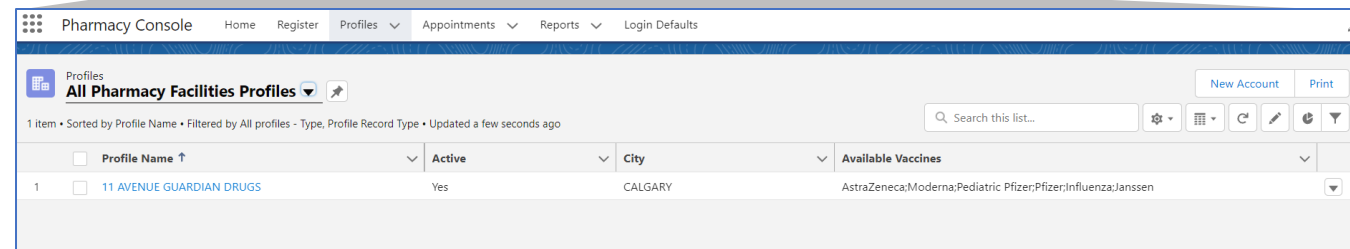
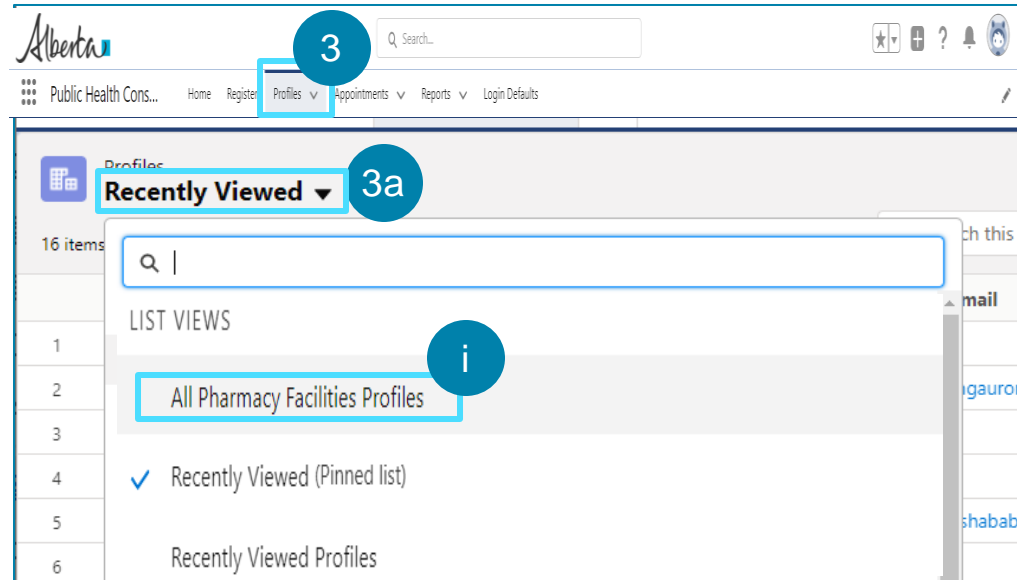
Profiles Available in List View

3 Once you click **Profiles**, follow the steps below:

3a Click the **drop-down** arrow and select the profile list you want to view:

i All Pharmacy Profiles

Once you have selected the list you would like to view, the respective list view will open in a new page.



Profiles Available in List View (Continued)



All Pharmacy Facility Profiles :

List of all clinic profiles in AVBS and their information, such as **Profile Name**, **Active**, **BCH External ID**, **Sub-Type**, **Address 1**, and **City**.

Profiles								
Recently Viewed								
Profile Name	Health Card Number	Registration Confirmation Number	Birthdate	Potential Duplicate	Email	Mobile	Preferred Communi...	
1	Mary White	R-6R8BHYCW	1929-05-10	<input type="checkbox"/>	marysmith@training.ca		Email	
2	Snow White	R-MK5CS8NA	1920-05-04	<input type="checkbox"/>	snowwhite@sevendwarfs.ca	(514) 123-4567	SMS	
3	Jane Smith	R-95VSNW32	1921-04-13	<input type="checkbox"/>	mgaaron@deloitte.ca		Email	
4	Jane Smith	R-2EFZ72T	1965-05-23	<input type="checkbox"/>	mgaaron@deloitte.ca		Email	

Profiles							
All AHS Facility Profiles							
Profile Name	Acti...	Available Vaccines	Sub-Type	Health...	City		
1	<input type="checkbox"/>	AHS AIRDRIE COMMUNITY HEALTH CENTRE (PFIZER)	Yes	Influenza;Moderna;Pediatric Pfizer;Pfizer	Existing HA Site	Calgary	AIRDRIE
2	<input type="checkbox"/>	AHS AIRDRIE TOWN AND COUNTRY CENTRE (PFIZER)	Yes	AstraZeneca;Influenza;Moderna;Pfizer	Mass	Calgary	AIRDRIE
3	<input type="checkbox"/>	AHS ANZAC RECREATION CENTRE (MODERNA)	Yes	AstraZeneca;Influenza;Moderna;Pfizer	Remote	North	ANZAC
4	<input type="checkbox"/>	AHS ANZAC RECREATION CENTRE (PFIZER)	Yes	AstraZeneca;Influenza;Moderna;Pfizer	Remote	North	ANZAC
5	<input type="checkbox"/>	AHS BANFF COMMUNITY HEALTH CENTRE (PFIZER)	Yes	AstraZeneca;Influenza;Moderna;Pediatric Pfizer;Pfizer	Existing HA Site	Calgary	BANFF
6	<input type="checkbox"/>	AHS BARRHEAD BABLITZ EXHIBITION HALL (MODERNA)	Yes	AstraZeneca;Influenza;Moderna;Pfizer	Remote	North	BARRHEAD
7	<input type="checkbox"/>	AHS BARRHEAD BABLITZ EXHIBITION HALL (PFIZER)	Yes	AstraZeneca;Influenza;Moderna;Pfizer	Remote	North	BARRHEAD
8	<input type="checkbox"/>	AHS BEAVERLODGE MEDICAL CLINIC (ATTACHED TO REXALL DRUGSTORE) (MODERNA)	Yes	AstraZeneca;Influenza;Moderna;Pfizer	Remote	North	BEAVERLODGE
9	<input type="checkbox"/>	AHS BLACK DIAMOND HEALTH UNIT (PFIZER)	Yes	AstraZeneca;Influenza;Moderna;Pfizer	Existing HA Site	Calgary	BLACK DIAMOND

Saving and Printing a List



To save and print a list, follow the steps below:

1 After opening the list, click on the **Print** button.

A new window will open with a printable view of the list.

2 Click on **Print This Page** link.

A new window will pop up that will allow you to select the options for either saving the list as PDF or printing.

The screenshot shows the Alberta Pharmacy Console interface. At the top, there is a search bar and navigation tabs for Home, Register, Profiles, Appointments, Reports, and Login Defaults. The main content area displays 'Confirmed Appointments' with a search bar and a 'Print' button. Below this, a table lists appointment details. A second window is overlaid on the bottom, showing 'Today's Appointments' with a 'Print This Page' link highlighted. A 'salesforce' logo is visible in the top left of the second window.

Appointment Code	Patient	Status	Location	Address View	Subject	Start Date	Record Type	Care Program
SGI-0000000361	test AstraZeneca25	Deferred	CALGARY CO-OP PHARMACY #3	8818 MACLEOD TR SE CALGARY AB T2H0M4	COVID-19 Vaccination - May 28 2021 07:00 AM - test AstraZeneca25	2021-05-28, 10:00 a.m.	Appointment	00002436
SGI-0000000393	Test Test948	Cancelled	CALGARY CO-OP PHARMACY #3	8818 MACLEOD TR SE CALGARY AB T2H0M4	COVID-19 Vaccination - May 28 2021 07:00 AM - Test Test948	2021-05-28, 10:00 a.m.	Appointment	00002481
SGI-0000000397	Test ClerkAppoint	Completed	CALGARY CO-OP PHARMACY #3	8818 MACLEOD TR SE CALGARY AB T2H0M4	COVID-19 Vaccination - May 28 2021 11:00 AM - Test ClerkAppoint	2021-05-28, 2:00 p.m.	Appointment	00002485

Saving and Printing a List (Continued)

- 3 Select the **Destination**, either Save as PDF or Print.
- 4 Click **Save** to save the list as a PDF or **Print** to print the list view(s).

The screenshot displays a Salesforce interface with a table of immunization records and a print/save overlay on the right. The table has columns for Immunization Record Number, Profile Name, Pathway Status, Appointment Status, Appointment Date/Time, and Address. The print/save overlay includes a 'Print' button, a 'Destination' dropdown menu with 'Save as PDF' selected, 'Pages' set to 'All', and 'Layout' set to 'Portrait'. A 'More settings' dropdown is also visible. At the bottom of the overlay, there are 'Save' and 'Cancel' buttons. A blue circle with the number '3' highlights the 'Save as PDF' option, and another blue circle with the number '4' highlights the 'Save' button.

Immunization Record Number	Profile Name	Pathway Status	Appointment Status	Appointment Date/Time	Address
00001006	Training, Linda	New			
00001007	Training, Paul	New			
00001008	O'Neill, Kathryn	New			AD-0000000004
00001010	Smith, Irina	New			
00001011	Training, Teresa	Vaccine Administration	Confirmed	2021-03-11, 4:30 p.m.	
00001012	Smith, Betty	Identification			
00001013	Tusson, May	New			
00001014	O'Neill, Kath	Identification	Confirmed	2021-03-11, 3:30 p.m.	
00001015	Shujaat, Niha	After Care			
00001016	Test, Test	New	Confirmed	2021-03-17, 10:00 a.m.	
00001017	Shujaat, Niha		Confirmed	2021-03-10, 4:45 p.m.	
00001018	Saeed, Ali	Identification			
00001019	Saeed, Ali	After Care	Confirmed	2021-03-10, 4:30 p.m.	
00001020	Saeed, Ali	After Care			
00001021	Chang, Joanna	New	Confirmed	2021-03-15, 9:00 a.m.	
00001022	Test, Test	New			
00001023	Training, Ryan	New	Confirmed	2021-03-13, 4:30 p.m.	
00001024		Identification			
00001025	Quinn, Taylor	Identification			
00001026	Lowry, Kyle	New			
00001027	Training, Paul	After Care	Confirmed	2021-03-12, 4:30 p.m.	
00001028	Test, Safa	New			
00001029	Westoby, Carolyn	New			
00001030	Test, Test1	New			
00001031	Test, Test2	New	Confirmed	2021-03-19, 10:30 a.m.	

List View vs. Reports

There are some differences between a List in AVBS and custom-built AVBS Reports:

LIST VIEW

Appointment ID	Patient	Status	Location	Address View	Subject	Start Date	Record
1	SGI-000000020	Planning					Appointment
2	SGI-000000021	Appointment User	Cancelled	Edmonton Clinic	COVID-19 Test - April 14, 2021 07:30 AM - Yudu Hong	2021-04-14, 7:30 AM	Appointment
3	SGI-000000022	Appointment User	Cancelled	Edmonton Clinic	COVID-19 Test - April 14, 2021 07:30 AM - Appointment User	2021-04-14, 7:30 AM	Appointment
4	SGI-000000023	CallCentre Test	Cancelled	Edmonton Clinic	COVID-19 Test - April 14, 2021 07:30 AM - CallCentre Test	2021-04-14, 7:30 AM	Appointment
5	SGI-000000024	CallCentre Test	Cancelled	Edmonton Clinic	COVID-19 Test - April 14, 2021 07:30 AM - CallCentre Test	2021-04-14, 7:30 AM	Appointment
6	SGI-000000025	Test User	Cancelled	Edmonton Clinic	COVID-19 Test - April 14, 2021 07:30 AM - Test User	2021-04-14, 7:30 AM	Appointment

1. Allows users to **view and edit data**
2. Does **not allow grouping, summarizing and calculating data**
3. Does **not allow exporting data** to Excel
4. Allows users to **print the table**
5. Can only display data stored on the tab in which the list view is created (E.g., Appointments)

REPORTS



1. Does **not allow users to edit data**
2. Allow for **grouping, summarizing and calculating data** (sums, averages, etc.)
3. Allow **for easy exporting data** to Excel
4. Can display data stored on other (related) objects, depending on the Record Type selected (E.g., Registrations with Appointments)