

Request for termination of a group plan member on your Alberta Blue Cross® insurance plan. Please complete and return this termination request by sending this form back to Alberta Blue Cross. **The employee must be provided with a copy of this form.**

Employee information				
Member's last name		Member's first name		Birth date (YYYY-MM-DD)
Member's personal phone number	Member's personal email address		Group/policy number	Alberta Blue Cross ID number
Date employment terminated (YYYY-MM-DD)	Reason for cancellation			
	<input type="checkbox"/> Left employment	<input type="checkbox"/> Maternity leave	<input type="checkbox"/> Other (specify) _____	
	<input type="checkbox"/> Retired	<input type="checkbox"/> Leave of absence	<input type="checkbox"/> Death (specify date) _____	
	<input type="checkbox"/> Lay off			

Signature		
Plan administrator name (please print)	Plan administrator signature	Date (YYYY-MM-DD)

Please do not email this form back to us, as email is not considered a secure method of communication.

FORM SUBMISSION

Input this form's information or upload this completed form to the plan administrator website.

If you do not have access to the plan administrator site, email groupeligibility@ab.bluecross.ca or call **780-498-5925** or **1-866-498-5925 (toll free)** to request access.

You can also mail or fax this form to Alberta Blue Cross using the contact information found at the top of this form.

Please retain a copy for your records.

Don't go without benefit coverage



With our flexible plan options, you'll get coverage that meets your unique needs and budget, with room to change as you do.



The faster you act, the easier it will be to ensure there is no lapse in coverage—including no waiting periods for coverage if you apply within 30 days of your employer coverage ending.



If you're over 50 and leaving an Alberta Blue Cross group benefit plan behind, you get a discount on Retiree plan premiums for life.

➔ Our team is ready to answer any questions. Call us at **1-800-394-1965** or go online at ab.bluecross.ca to apply.